

**Cheddleton Parish Council**

**MINUTES OF THE COMMUNITY/CRAFT CENTRE MANAGEMENT COMMITTEE**  
**MEETING HELD IN CRAFT CENTRE MEETING ROOM,**  
**HOLLOW LANE, CHEDDLETON ON TUESDAY, 31<sup>st</sup>. MAY 2022**

**ATTENDANCE** Chairman - Councillor H. J. Tunna.

Vice-Chairman - Councillor Mrs. D.A. Hartley.

Councillor - M.T. Bowen, I. Dakin, R.J. Hartley, H.R. Jennings, and Mrs. L.M. Salt.

Member - Mrs. C. Beardmore and Mr. R. Richards.

Clerk - Ms. L. J. Eyre.

1. **APOLOGIES** - No Apologies were received.
2. **MINUTES OF THE MEETING OF 8<sup>th</sup>. FEBRUARY 2022** - It was resolved to accept these as a true record and signed by the Chairman.
3. **MATTERS ARISING** - No items were raised.
4. **CORRESPONDENCE**: - No Correspondence.
5. **UPDATE FIRE RISK ASSESSMENT - COMMUNITY CENTRE** - The Clerk reported that the Fire Alarm Testing has been completed and the Caretaker has his weekly routine for testing the Fire Alarm. Councillor Dakin stated that a Fire Drill needs to be completed which he will provide details of how to do it for the Fire Service. Councillor Tunna stated that it is a very thorough assessment and thanked Councillor Dakin. All Fire Extinguishers will be checked as they fall due.
6. **FUTURE BUILDING WORKS/MOBILE REMOVAL - COMMUNITY CENTRE** - The Clerk reported that she is struggling to get 3 quotes for the demolition of the mobile and that Councillor Worthington has not managed to get a quote anything like the quote already discussed. The Clerk had approached Duncan Barber who had done the renovation works and he has attempted to get some quotes but the only one he had managed to secure was for £15,000 which is more than he expected, and his thoughts were that it should be around £9,000 to £10,000 but that everyone he had approached was either not interested or too busy to do anything this year. The one quote that we have managed to obtain was for Jim Wise for £8,500 plus VAT. Councillor Jennings stated that it's the disposal side of the job that companies do not want to do it as it will create a lot of waste. There are items that could be re-used so before the demolition it needs stripping of any useful items and storing elsewhere. Councillor Bowen proposed that we go with Jim Wise as the only reasonable quote. Seconded by Councillor Mrs. Salt. Councillor Tunna suggested that it been done in August when the school is closed which would cause less disturbance. All agreed and will be confirmed at Full Council. Mrs. Beardmore asked about the blinds and anything worth saving should be and left at Stan's discretion which was agreed. The ideas put forward by Councillor Kari should be kept and moving forward with once the mobile has been removed.
7. **REVIEW OF SAFEGUARDING POLICY** - The Clerk stated that this is the annual review of the policies, so a copy had been sent to all members. Proposed by Councillor Jennings that it stays the same with Councillors Bowen & Mrs. Salt as the designated leads as agreed at Full Council, seconded by Councillor Dakin. All agreed.

8. **UPDATE ON THE QUEEN'S PLATINUM JUBILEE/COMMEMORATIVE ITEMS** - The Chairman stated that the mugs were well received at the schools. Councillor Jennings stated that the promised donation of funding has not been received from AP Protein, so the Council have funded the purchase of them. Main event on Sunday 5/6/2022 in the Community Centre.
9. **ANY URGENT WORKS/MATTERS TO RAISE - COMMUNITY CENTRE** - Mrs. Beardmore stated that on the carpark there is a ridge forming which may become a trip hazard which needs to be looked at across from the mobile towards the community centre. She also reported numbers have dropped off for some of the classes. Another issue on Hollow Lane potholes again on the road which will be reported by the Clerk. Councillor Bowen reported that the staff from the school are using the community centre carpark without permission so could the Clerk send a letter to remind them it is not a free carpark it is for hirers. Councillor Jennings suggested yellow marking the area on the carpark to highlight the hazard.
10. **UPDATE ON RENOVATIONS WORKS - CRAFT CENTRE** - The Clerk reported that the tender process is proving difficult to use companies local as they are either unable to quote or are too busy to do it this year. He is widening the net to get three quotes. The windows are being measured next week to order the windows so then those can be scheduled to be done once they have been made. The works on the first phase just needs the painting to be touched up prior to Emily moving into the room so works can commence on her room.
11. **PUMP SERVICE - CRAFT CENTRE** - The Clerk raised that the 6 monthly service is due so if the members are happy to stay with Pisces Pumps, she will arrange this as they have been excellent and have not charged any more for the service since they started. Councillor Bowen proposed that they do the service and seconded by Councillor Mrs. Salt.
12. **ANY URGENT WORKS/MATTERS TO RAISE - CRAFT CENTRE** - The Clerk reported that the gas meter has been changed and a gas leak was discovered by the engineer but by exchanging the meter it has cured the issue, but this may have been leaking for some time. The electric meter in our meeting room still hasn't been exchanged so at present is not being read remotely but utility aid is still chasing this up with SSE. Councillor Dakin suggested a Fire Risk Assessment be completed now that the renovations have been completed in July. The Clerk will get quotes for the internet to be installed. Councillor Jennings stated that the photographs and plaques need to be sorted and hanging on the walls. He also suggested a Council photograph to be taken and asked if Councillor Dakin could take one.
13. **FORWARD AGENDA ITEMS** - No items were raised.

Chairman  
26<sup>th</sup>. July 2022.